



Torrington Swimming Club

MEMBERSHIP PACK



www.torringtonswimming.co.uk

Registered Charity No: 1103701



TORRIDGESIDE AMATEUR SWIMMING CLUB

AFFILIATED TO THE WESTERN COUNTIES AND DEVON A.S.A.

Registered Charity No.: 1103701

Welcome to Torridgeside Amateur Swimming Club (TASC). We hope you have enjoyed the try out sessions at the swimming club. To join and guarantee a place for your child or children's designated swimming sessions, please complete the following forms:

- **Cat 1 ASA form (if you are under 9 or do not wish to compete in external competitions) or Cat 2 ASA form (if you are 9 or over and want to compete in external competitions)**
- **Club Application Form**
- **Photography Permission Form** is also required to allow the Club to take photographs and videos of swimmers under the age of 18.

We also require a Joining fee and ASA membership fee:

Joining Fee

A one off payment of £20.00 when joining the club.

Membership fee £10 per annum

ASA Membership

Due when joining the club and then annually in January. This covers the Amateur Swimming Association fee, and their insurance in the swimming pool, if this is not paid your child will not be covered in case of an incident.

ASA membership annual fees	
CAT 1 (under 9 or 9 and over but do not wish to compete in external competitions)	£20.00
CAT 2 (9 and over and wish to compete in external competitions)	£35.00

Swimming fees are paid monthly through standing order. Fees are listed below:

Fees per month from January 2020	1 session per week	2 sessions per week	3 sessions per week	4 or 5 sessions per week	5 Session per week
per swimmer	£23.00	£30.00	£35.00	£40.00	£45.00

All fees and membership should be paid after the initial trial sessions either by cash, cheque or BACS.

If you have any queries please contact the Membership Secretary, Maxine Webber by email membership@torridgesideswimmingclub.co.uk



Bank Account Details:

Current Account: 01327445 sort code: 401017 for payment of ASA fees, joining fees and competitions.

Fees Account: 71202197 sort code: 401017 for payment of monthly fees only.

The club website (www.torridgesideswimming.co.uk) provides useful information and updates regarding upcoming Galas and competitions, contact details and entry forms. You can also check the TASC notice board at the pools for information. **Keep an eye out for regular updates.** We use email to inform you of important events and news so it's important we have your up to date email address.

We also run a Swim Shop, providing TASC branded kit and accessories. Order forms are available through our website or from Torrington and Northam Pools. The shop is run by Amanda Reeves who can be contacted via email on swimshop@torridgesideswimming.co.uk **Bank Account: 61607162 sort code: 400913** for any swimshop orders, all payments must be made at the point of ordering.

Arranging Extra Sessions

We always happy to accommodate keen swimmers, if your child would like to attend additional sessions please contact our Head Coach, Andy Unstead, by either text or email using the details below:

Mobile: 07710 658680 (text message preferable) Email:

headcoach@torridgesideswimming.co.uk

Sessions times are as follows:

Monday (Torrington)	Tuesday (Torrington)	Wednesday – Squad (Invitation Only – Torrington)	Friday (Torrington)	Sunday (Northam)
N/A	6.15 - 7.15am Senior session	N/A	N/A	N/A
5.30 - 6.30pm Junior Sessions	N/A	6.30 - 7.30pm Squad Sessions	6.30 - 8.00pm Junior Sessions	5.30 - 6.30pm Development Sessions
6.30 - 7.30pm Junior Sessions	N/A			6.30 - 7.30pm Junior Sessions
7.30 - 9.00pm Senior session	N/A	7.30 - 9.00pm Squad Sessions	8.00 - 9.30pm Senior session	7.30 - 9.00pm Senior sessions



We hope your child will enjoy many years of swimming at our club.

As you are no doubt aware, all coaches, helpers and committee members are all volunteers and therefore we are grateful for any additional help offered by parents.....however small!! Ensuring your child arrives on time and registers before going on poolside will be appreciated, as will prompt payment of fees or monies due. We sometimes need parents to take registers at sessions, or assist at galas; if you would like to know more please do ask. The committee are very approachable and open to new suggestions, and you as parents/ guardians, are very welcome to attend the AGM in October.

Committee officers are:

Independent Examiner	Edward Johns
Chairman	Alice Nowell
Vice Chairman	Andy Unstead
Head Coach	Andy Unstead
Treasurer	Amanda Reeves
Club Secretary	Lisa Unstead
Membership/Register/ASA Secretary	Maxine Webber
Officials Coordinator	Paul Cocksedge
Competitions Secretary	Michelle Dent
PR & Media (Website & Press Secretary)	Claire Meech
Fundraising (Grants Secretary)	Helena Drawer
ASA Welfare Officer	Jo Stevens
Club Liaison	Alice & Amanda
Swimshop	Amanda Reeves
Covid Lead	Andrea Cooper



TORRIDGESIDE AMATEUR SWIMMING CLUB

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MEMBERSHIP APPLICATION

Name			
Address			
Date of Birth		Contact Tel. No.	
Email			
Medical Conditions			
Name (Print)	(Parent/Guardian if under 18)		
Signature		Date	

TORRIDGESIDE AMATEUR SWIMMING CLUB ACKNOWLEDGEMENT

The members acknowledge that these rules constitute a legally binding contract to regulate the relationship of the members with each other and the club.

ACKNOWLEDGEMENT TO BE SIGNED BY MEMBER (PERSON WITH PARENTAL RESPONSIBILITY FOR A MEMBER UNDER 18 YEARS OF AGE).

Name (Print)	(Parent/Guardian if under 18)		
Signature		Date	

I acknowledge receipt of the rules of **TORRIDGESIDE AMATEUR SWIMMING CLUB** and confirm my understanding and acceptance that such rules (periodically amended) shall govern my membership of the club. I further acknowledge and accept the responsibilities of membership upon members as set out in the rules.



Medical Information Form

To be completed by members aged 18 years or over, or by parents/carers of members under 18 years. Please delete 'Yes' or 'No' as appropriate and complete further details as necessary.

Name of member	Date of birth

The Equality Act 2010 defines a disabled person as anyone with a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on his or her ability to carry out normal daily activities.

Do you consider this child to have an impairment?	Yes	No
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If yes, what is the nature of their disability?

Visual impairment Learning disability Hearing impairment

Physical disability Multiple disability Other (please specify)

Medical information

Please detail below any important medical information that our organisation needs to know. Such as allergies, medical conditions e.g. asthma, epilepsy, orthopaedic problems, any current medication, special dietary requirements and/or any injuries.

Name of child's doctor and surgery

Doctor's phone number

I understand that, in compliance with the Data Protection Act 1998, all efforts will be made to ensure that this information is accurate, kept up to date and secure and that it is used only in connection with the purpose and activities of the organisation. Information will not be kept once a person is no longer a member of the organisation. The information will be disclosed only to those members of the organisation for whom it is appropriate and relevant officers of the Amateur Swimming Association or British Swimming.

Signed (Member)

Date:

Signature of Parent/Carer (if member is under 18 years)



For parents/carers of members under 18 years

It may be essential at some time for the coach or team manager accompanying your son/daughter to have the necessary authority to obtain any urgent treatment which may be required whilst at a competition or event with. Would you therefore please complete the details on this form and sign below to give your consent.

I, _____ being the parent/carer of the above named child hereby give permission for the coach or team manager to give the immediately necessary authority on my behalf for any medical or surgical treatment recommended by competent medical authorities, where it would be contrary to my son/daughter's interest, in the doctor's medical opinion, for any delay to be incurred by seeking my personal consent.

Signature of consent by parent/carer:

Print full name:

Date:



Child Photography Parental consent Form

Note: this form must be read and completed after reading the ASA/
(name of organisation) Photography Guidance.

The Torridgeside Amateur Swimming Club may wish to take photographs of individual and/or groups of members under the age of 18 that may include your child during their membership of the organisation. All photographs will be taken and published in line with the ASA Photography Guidance. The organisation requires parental consent to take and use all photographs.

Parents have a right to refuse agreement to their child being photographed.

As the parent or carer of _____ please complete the form below in respect
of your child or children. Please note you can withdraw your consent in writing to the welfare officer at any time should
you wish to.

- | | |
|--|--------------------------------|
| • Take photographs to use on the organisation's secure website: | Consent given/Consent refused* |
| • Take photographs to use on the club's social networking sites: | Consent given/Consent refused* |
| • Take photographs to include with newspaper articles: | Consent given/Consent refused* |
| • Take photographs to use on the organisation's notice boards: | Consent given/Consent refused* |
| • Filming for training purposes only, including under water filming. | Consent given/Consent refused* |
| • Employ a professional photographer (approved by the organisation) who
will take photographs in competitions/galas/meets/events: | Consent given/Consent refused* |

*Delete as appropriate

Signed (parent/carer):

Print name:

Date:



Child Photography

Refusal of Consent Form

Name of child:

Date of birth:

I refuse permission for the taking and/or publication of **any** images of my child by the organisation's appointed photographer(s) in respect of (activity).

Signed (parent/carer):

Print name:

Date:



TASC Code of Conduct for children

As a member of our club, we understand you have the right to:

- Enjoy the time you spend with us and know that you are safe.
- Be told who you can talk to if something's not right.
- Be listened to.
- Be involved and contribute towards decisions within the club or activity.
- Be respected by us and other team members and be treated fairly.
- Feel welcomed, valued and not judged based on your race, gender, sexuality, faith or ability.
- Be encouraged and develop your swimming, para-swimming, diving, high diving, artistic swimming, water polo and open water swimming skills with our help and support.
- Be looked after if there's an accident or injury and have your parents/guardians informed, where appropriate.

As a member of our club or activity we expect you to:

Essentials

- 1 Keep yourself safe by listening to your coach or teacher, behave responsibly and speak out when something isn't right.
- 2 Take care of our equipment and premises as if they were your own.
- 3 Make it to training and competitions on time and if you're running late, let a member of the club know.
- 4 Make your coach or teacher aware if you have any difficulties attending training or competitions.
- 5 Not wander off, or leave training or a competition without telling your coach, teacher or team manager.
- 6 Bring the right kit to training and competitions.
- 7 Follow the rules of the club, squad or activity at all times.
- 8 Respect the privacy of others especially in the changing rooms.

Behaviour

- 1 Make our club and activity a fun, happy, friendly and welcoming place to be.
- 2 Respect and celebrate difference in our club or activity and not discriminate against anyone else on the grounds of age, gender, race, sexual orientation, faith or ability.
- 3 Understand that the use of abusive or inappropriate language, bullying, physical violence or any other behaviour which hurts others will not be tolerated by the club.
- 4 Not use any device to take photographs or footage of others in the changing rooms or cubicles.
- 5 Report any concerns you have about others taking photographs or footage of others in the changing rooms or poolside.
- 6 Understand that poor behaviour may result in the club taking disciplinary action against you. Any behaviour which may be a criminal offence will be reported to police by the club.
- 7 Report any incidents of bullying or unkind behaviour to the club, even if you're just a witness.



- 8 Treat other children with respect and appreciate that everyone has a different level of skill or talent.
- 9 Support and encourage your team mates, tell them when they've done well and be there for them when they are struggling.
- 10 Respect the children and adults competing for other teams at competitions.
- 11 Respect the committee members, coaching and teaching team and all volunteer helpers at the club.
- 12 Get involved in club decisions, it's your sport too

Breaches of this Code of Conduct may result in disciplinary action being taken against you by the club committee.

Signature of the child

Signature of parent/guardian Date



Code of Conduct for parents/guardians

As a parent/guardian of a club member we understand you have the right to:

- Be assured that your child is safeguarded during their time with us.
- Know how to access our club policies, rules and procedures.
- Know who the Welfare Officer is and how to contact them.
- Know that any concerns about your child's welfare will be listened to and responded to.
- Know what qualifications and training those with responsibility for your child have.
- Be informed of problems or concerns relating to your child, where appropriate.
- Know the procedure should your child be involved in an accident or become injured.
- Provide your consent or otherwise for photography and trips away.
- Make a complaint to the club committee or Welfare Officer (as appropriate)

As a parent/guardian of a club member we expect you to:

Essentials

- 1 Make sure your child has the right kit for training and competitions as well as enough food and drink.
- 2 Ensure your child arrives to sessions on time and is picked up promptly.
- 3 Inform us if you're running late to collect your child or if your child is going home with someone else.
- 4 Complete all consent, contact and medical forms and update us straight away if anything changes
- 5 Maintain a good relationship with your child's coach or teacher.
- 6 Tell us if you wish to talk to us about any concerns regarding your child. We will arrange a mutually convenient time so you can talk to us.
- 7 Not enter poolside or interrupt training or competitions unless in an emergency situation.

Behaviour

- 1 Remember that children get a wide range of benefits from participating in one of our sports, like making friends, getting exercise and developing skills. It's not all about wins and losses.
- 2 Behave positively as a spectator at training or competitions and treat others with respect.
- 3 Give encouragement to your child and tell them when they've done well and provide support when they are struggling.
- 4 Respect and celebrate difference in our club or activity and not discriminate against anyone else on the grounds of gender, race, sexual orientation, faith or ability.
- 5 Respect the children and adults competing for other teams at competitions.
- 6 Respect the committee members, coaching and teaching team and all volunteer helpers at the club.
- 7 Understand that the use of abusive or inappropriate language, bullying, physical violence or any other behaviour which hurts others will not be tolerated by the club.



- 8 Understand that poor behaviour may result in the club taking disciplinary action against you. Any behaviour which alleges a criminal offence will be reported to police by the club.
- 9 Talk to your child and ensure they understand the rules of the club and the sport.
- 10 Ensure your child understands their Code of Conduct.

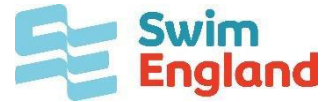
Breaches of this Code of Conduct may result in disciplinary action being taken against you by the club committee. Continued issues and repeated breaches may result in parents/ guardians being asked not to attend the club, something we never want to do.

Signature of parent/guardian

Print name

Date

Swim England Category 2 Registration Form
Please complete this form in black ink and use block capitals (* Mandatory)



Membership Number (If Known)												D.O.B*							
Title*		Forename*						Middle Initials											
Known as								Surname*											
Address*																			
Post Town*												Post Code*							
Home Tel*										Mobile									
Email*																			
Parent Email (if member is under 18)																			

Gender* Male Female

Club Code				Date of Joining				Club Officer Signature*							

Note: The list of clubs of which you are a member of must be completed in chronological order i.e.in order of the longest CONTINUOUS membership

Here at Swim England we take your privacy seriously and will only use your personal information in accordance with our Privacy Policy which can be found at www.swimming.org. Please take some time to read the policy to understand how your personal data will be used.

Some of your information will be made visible on swimmingresults.org, including listing of your achievements, entry to competitive events, biographies or listing on British Rankings:

If you do not agree with this you can change your preferences at any time through the Online Membership System (OMS). A link to access OMS will be sent to you along with your Swim England Membership confirmation.'

Consent
As a member I agree to abide by the rules and regulations of Swim England and British Swimming which can be found at http://www.swimming.org/assets/uploads/library/Swim_England_Handbook.pdf.

Signature of club member* Date*

The section below must be signed by the parent / guardian of any member under the age of 18 years. As the parent or person in loco-parentis of the swimmer named above. I also agree to release his /her personal and other details for the purposes overleaf.

Signed Date

