



Devon County Amateur Swimming Association

Devon County A.S.A.

GENERAL CHAMPIONSHIP CONDITIONS 2020

To be read in conjunction with the specific discipline competition condition's.

- 1.** All events shall be competed for annually under Swim England Laws and Regulations and Swim England Technical Rules of Racing. The events will be run in accordance to the permissions granted by Swim England South West Region for Level 2 Licensed meets for entry into Regional and National Competitions. The Management Committee of Devon County A.S.A. will approve the venues, dates and conditions under which the events will be held.
- 2.** All swimmers shall have their longest unbroken membership with a Devon County affiliated club for at least 60 days immediately prior to the first day of competition. This is the date that members joined the club; proof maybe required.
- 3.** All competitions shall be open to Swim England registered swimmers who have at least one of the following qualifications:
 - a) Shall have been born within the County of Devon
 - b) Shall have resided in the County for a period of not less than 60 days immediately prior to the first day of competition
 - c) Are a member of HM Forces whose unit is affiliated to Devon County ASA.
 - d) Reside in the neighbouring counties of Cornwall, Dorset or Somerset and are members of a club affiliated to Devon County as in General Condition 2.
 - e) Spend time outside the County for educational purposes or attend educational institutions within Devon providing they meet General Conditions 2.
- 4.** Clubs and competitors from that club will not be allowed to enter any Devon County ASA competitions, in any discipline if there are any outstanding monies; entry fees, fines, trophies etc., owed to the County for whatever reason. Matters under discussion or protest will not be considered as counting until settled.
- 5.** In the interests of the sport, in cases of extenuating circumstances, the emergency committee shall decide if the swimmer is eligible to compete. That decision shall be final.
- 6.** No swimmer taking part in a competition of another County in the current year shall be eligible to compete.
- 7.** Medals, struck from the Association die, shall be presented to each entrant finishing first, second or third in the Championships.
- 8.** Trophies, where applicable, will be presented to the winners who are responsible for their engraving. Winners of ALL County trophies shall enter into a bond for their safe custody and return to The Hon. Trophy Steward a minimum of 10 days prior to the competition in the following year. The Hon. Trophy Steward may agree to the return of said trophy at the appropriate gala but only with prior consent. Contact to be 28 days or more prior to the event.

Trophies will be issued or not, at the discretion of the Hon. Trophy Steward and upon satisfactory completion of a receipt. The trophies remain the property of Devon County Amateur Swimming Association (DC ASA) and must remain within the county of Devon. Swimmers under the age of 18 years will need an adult to sign the receipt on their behalf. In the event of the trophy being unavailable for presentation at the required time or in a state



Devon County Amateur Swimming Association

unsuitable for presentation, a fine will be levied against the club of which the swimmer was representing at the time of the award.

Any expenses incurred by DC ASA for retrieval, replacement, repair or engraving of trophies will also be recoverable from the club.

If a club would prefer not to stand as guarantor for any trophies, they must advise the Hon. Trophy Steward before the start of the day's competition, either by email in advance of the meet or on the day by signing a waiver which will be available from the trophy steward. Failure to do so will result in said trophy not being issued.

8.1 A fine of £50 per trophy will be imposed on the Club concerned for failure to comply with condition 7.

8.1.1 DC ASA reserve the right to implement further sanctions on the club if the fine remains unpaid beyond a time specified by DC ASA which is both reasonable and clearly communicated in writing/email.

8.1.2 Sanctions may include but are not restricted to the refusal of entries into the next scheduled County events and are not discipline specific and/or further monetary penalties.

8.2 Any appeal against the decisions taken by the trophy steward may be submitted in writing to the Hon General Secretary DC ASA for Management Committee discussion at the next scheduled meeting. The decision of the Management Committee will be final and communicated to the appellant within a reasonable time after the committee has ruled.



Devon County Amateur Swimming Association

SWIMMING COMPETITION CONDITIONS

To be read in conjunction with the General Championships conditions.

1. Championships and Age Group Competition

1.1 The Swimming Championships shall be held annually in conjunction with the Age Group Competitions.

1.2 The Championship and Age Group Competitions shall be held in heated indoor pools.

1.3 The competition pool at the Life Centre, Plymouth is 25m in length with 10 lanes. Anti-turbulence ropes will be used. 8 or 10 lanes will be used on the day of competition at the promoter's discretion. 8 lanes to be used for the Finals.

1.3.1 A secondary strobe will be provided for all races.

1.4 All competing clubs shall pay a levy towards any deficit incurred in the running of the blocks. The levy will be decided on a sliding scale according to the number of competitors entered by a club, to a maximum of £25.00 per club.

1.5 Any matters concerning the Competition not covered in these Conditions will be dealt with according to the laws of the sport and at the discretion of the Referee. All participants must observe the safety precautions in operation at the Pool. Neither the Promotor nor the Pool will be responsible for any loss or damage occurring during this meet.

1.6 The promoter for the Devon County Championship and Age Group Competitions is the Hon. Competition Secretary, acting on behalf of the Management Committee of Devon County A.S.A.

1.7 The Lead Referee decision is final.

1.8 At the promoter's discretion, starts may be 'over the top' except for backstroke.

1.9 Competitive Start Award - Swimmers must have attained the standard of the A.S.A. Competitive Start Award in order to start from the blocks; (this is the responsibility of the club coach). Swimmers who have not attained the standard of the Competitive Start Award must lower themselves over the side into the water, on the long whistle of the Referee before starting at an appropriate place.

1.10 Video and Photography – Devon County ASA will comply with the current guidelines as published by Swim England in its Wavepower document. These guidelines will be displayed and announcements made of these guidelines at all events.

1.11 With reference to 1.10 above any person who wishes ***not*** to be photographed must contact the Hon. Competitions secretary at the earliest opportunity.



Devon County Amateur Swimming Association

2. Entries

2.1 Entries must reach the Hon. Swimming Competitions Secretary, by midnight on the advertised closing date which for the 2020 year of competition will be Monday 9th December 2019 as specified on the entry form.

2.2 Entries must be made electronically on the official entry file (HY -Tek), to the Honorary Competition Secretary,

Mrs Jeanette Stoneman at j.stoneman@blueyonder.co.uk.

All other information required must be returned to the HON Competition Secretary, by the entry date preferable electronically or by post to

31 Chesterfield Road, Laira, Plymouth, PL3 6BD.

Complying with condition 2.1 above.

2.3 Entries will be held on a computer solely for the purposes of this competition and consent, as required by the (GDPR) Data Protection 2018, to the holding of personal information on computer will be deemed to have been given by the submission of the entry. Personal Data will be available for inspection during the Meet on application to the Promoter.

2.3.1 Computer records will be held for no more than 3 years after the completion of the competition year.

2.4 Results will be sent under licensing conditions to the British Swimming rankings database and be uploaded to the Devon county website.

2.5 All events will run slowest to fastest, on submitted entry times.

2.6 Entry fees to be paid directly into the Devon County ASA Bank Account, quoting the club to which they apply.

2.6.1 Entry Fees and all related fees must be paid within 7 calendar days of the entry date. Clubs not paying within this period may have their entries refused.

2.7 Entries without a correct Swim England registration number will be rejected. All swimmers to be registered as category 2 members.

2.8 Ages shall be as on 31st December in the year of competition.

2.9 All events shall be run as seeded heats, with the last 3 heats to be cyclically seeded in the 50m, 100m and 200m events.

2.10 The 400m/ 800m/1500m and 400m IM events will be Heat Declared Winner (HDW) with all heats seeded slowest to fastest in spearhead formation.

2.11 All entry times must be short course entry times, and must be the swimmers fastest times since the 1st of March in the previous year and be from a qualifying level 1, 2, 3 or 4 licenced meet and verifiable on the British Swimming rankings database or the British Swimming Masters rankings database. Entries made with no times will be rejected.

2.11.1 Long Distance event entry times must be long course or converted to long course.



Devon County Amateur Swimming Association

2.11.2 Entry times are also given as 50m times for clarity. Times should still be converted to 25m as in 2.11 above. 800m & 1500m Times are also given as 25m times for clarity but should still be converted to 50m times as in 2.11.1 above

2.11.3 Entry times may only be converted using Swim England equivalent performance tables or programs using that algorithm.

The downloadable version for windows systems only, is available here

<https://www.swimmingresults.org/downloads/equivalent-time> other online versions are available but must use the Swim England algorithm.

2.12 It is the responsibility of all competing clubs to ensure that their swimmers entry times are accurate and comply with condition 2.11. Clubs will be expected to provide proof as and when required. Entries with inaccurate times will be rejected.

2.13 Entry Times maybe converted from 50m Long course ranking times but comply with condition 2.11.

2.13.1 Clubs must show on a separate list where times have been converted to 25m from ranked long course times. Hytek or other software print offs are acceptable, providing they show the correct information. An excel sheet is provided if clubs wish to use it.

2.14 The promoters reserve the right to refuse entries at their discretion but they will only normally be restricted to ensure the completion of the events within the time allotted and/or under Level1/Level 2 licensing restrictions.

3. Passes, Volunteers, Officials and Health and Safety

3.1 Each club shall be entitled to three team staff/coach passes to cover up to 30 swimmers. Additional passes may be authorised, on a session by session basis, with one pass for every additional 10 (or part thereof) swimmers under 18 years of age attending in that session. Clubs must ensure sufficient team staff members are present to cover a 1:10 ratio of staff (Wavepower for swimmers 11 & over, if swimmers are under 11 yrs; on the day, are present this will need to be adjusted) : swimmers at all sessions and at all competitions.

3.1.1 Passes for the 2020 season will not be charged for.

3.2 Only swimmers competing in that particular session, team staff with passes and gala staff; volunteers and officials, are permitted on the poolside.

3.3 To comply with Swim England Insurance requirements all poolside staff and club volunteer helpers must be registered members of a Swim England affiliated club.

3.3.1 All Coaches and Team Managers must be DBS checked and safeguarding trained. Anyone being found not to have an up to date check will be removed from poolside and or other roles.

3.3.1.1 All teams are required to provide sufficient Team Manager/s; 3.1 above, to ensure that all swimmers under their care are supervised at all times. *This means that if a coach is the solitary person on poolside that coach must have Team Manager Module 1. All Team Managers are required to have attended Team Manager Module 1 training. Any Team Manager without this qualification will not be allowed on poolside and will be required to leave.



Devon County Amateur Swimming Association

3.3.2 Coaches, team managers and chaperones will not be able to apply for poolside accreditation to County swimming events without the following documents:

- I. DBS
You must have a valid Disclosure and Barring Service (DBS) check.
- II. Minimum Qualification
Coaches must have at least a Level 1 Coaching Certificate or equivalent. Team Managers must have a Team Manager Training Module 1 Certificate or equivalent.
- III. Safeguarding Certificate
All coaches, team managers and chaperones are required to provide evidence of their safeguarding qualification.
- IV. * See 3.3.11 above Solitary coaches on poolside must have attended Team Manager Module 1.
- V. Any individual found to misuse the poolside accreditation pass, and/or if the individual does not meet the accreditation requirements as part of their role, Devon Swim England reserve the right to revoke the pass and/or prohibit future pass allocation.

3.3.2.1 Clubs are requested to provide the Names and Swim England registration numbers of all likely volunteer Poolside personnel by the 1st January, prior to the events. This list may be added to at any time.

3.3.2.2 All Personnel, Coaches, Team Managers and poolside volunteers must bring photographic ID on each day to sign in.

3.3.3 Wavepower, states that all DBS checked persons must also have up to date safeguarding training.

3.4 Clubs entering more than 5 swimmers are requested to supply a registered official for each session that they are entering along with parent/volunteer helpers; who shall be notified separately, to assist in other tasks.

3.4.1 Clubs are reminded that although we cannot insist on officials, these events must comply with licensing requirements and that there is always the possibility that meets may be downgraded or have the license removed if insufficient levels of qualified officials are present.

3.4.2 Clubs that fail to provide a volunteer helper will be fined on the basis of £2 per swimmer per session, which they fail to provide the volunteer helper. i.e.: 8 accepted entries would be £16, 40 accepted entries would be £80. This will be for each non supplied helper.

3.5 The health, safety and wellbeing of all swimmers, officials, volunteers, spectators and visitors is paramount – all Health and Safety rules/regulations/requirements must be complied with at all times.

3.6 All swimmers, officials, volunteers, spectators, and visitors are required, at all times, to abide by the rules set out in the Pool Safety Operating Procedures and/or the Normal Operating Procedures & Emergency Action Plan for the facility hired for the meet. As well as comply with the relevant Swim England Codes of practice.



Devon County Amateur Swimming Association

3.7 Unacceptable Behaviour - Behaviour becomes “unacceptable” when it is considered “Offensive” to others; this includes, but is not limited to, the following Theft, wilful damage to property and /or equipment, acts of vandalism, abuse of alcohol and/or drugs, bullying, offensive language, aggressive/violent acts, threatening behaviour, all breaches of safety practices, failure to comply with instructions/directions, actions that bring the sport of swimming into disrepute.

3.8 For safety and security reasons, the wearing of jewellery is not advised while in the water during warm-ups/swim-downs and/or competition. This includes watches, necklaces, chains, bangles, wrist bands, friendship bands, ear-rings (except studs), and rings (except wedding bands). Swimmers do so at their own risk.

3.9 Neither, Devon County A.S.A., the Promotor nor the Pool will be responsible for any loss or damage occurring during this meet and will not be liable if property is lost or damaged.

4. Individual events:

4.1 Qualifying times for all age groups will be published separately on an annual basis.

4.2 Age Groups are as follows 10/11, 12, 13, 14, 15, 16, and 17 and over, ages as at the 31st December in the year of competition as in condition 2.8.

4.3 Individual Age Group finals shall be swum in the 50m, 100m and 200m events. In these events where finals are swum, the fastest 8 swimmers from the heats shall swim in the final.

4.3.1 Age group Finals maybe combined if numbers in said finals are low to allow for better competition and use of pool time.

Following the publication of the results from the heats, the finals and those affected in this manner will be decided by the promoter on the day and clubs/swimmers will be informed as soon as possible by verbal announcement and by the posting of the finals.

Finals affected in this manner will be double, triple spearheaded etc. as per age groups and all lanes maybe used.

4.4 A Champion and Junior Champion along with second and third places in the championship; in 50m, 100m and 200m events will be decided by the fastest times achieved in the age group finals. The champion and the Junior Champion will be taken from the age group finals unless there is no eligible finalist in which case the winner will be selected from the heats times only.

4.5 Championship, Junior Championship and Age Group results of 400m, 800m and 1500m freestyle and the 400m Individual Medley shall be decided on a Heat declared winner basis from the heat times only.

4.6 The 800m and 1500m Freestyle events will be held Long Course.

4.6.1 In 800m & 1500m events boys & girls will swim together and results will be separated out afterwards.

4.7 A swimmer withdrawing from an age group final, must complete & submit a withdrawal form to the recorders as soon as possible and certainly within 10 minutes of the publication of the finalists for that event. If after being called as a reserve, a swimmer will have 10 minutes to withdraw and must also complete the form. Failure to do so will result in a £25 fine.

4.7.1 Swimmers and their representative i.e. coach must both sign the form.



Devon County Amateur Swimming Association

4.8 Any swimmer who fails to swim an age group final for which they were eligible, and who did not submit a withdrawal form for that event will be fined £25 and will NOT be entered into any skins event.

4.9 All fines levied for failure to submit a withdrawal form, in the proscribed manner at 4.7, will be issued to the club which the swimmer represents at the time of competing.

4.10 Medals will be awarded to the top three swimmers in all events where the champion is decided by the age group finals results. The top 3 finalists in the age groups will receive a medal.

4.11 In all events, competitors failing to achieve the Standard Entry Time in the competition shall not receive an award.

4.12 There will be no marshalling at the long distance events it will be the clubs responsibility to make sure swimmers are present when required.

5. Junior Champion Conditions

5.1 A Junior Champion shall be declared in all individual events

5.2 The Junior Champion shall be the swimmer returning the fastest time in the heats for 400m events and over. In 50m, 100m & 200m events the Junior champion will be taken from the age group finals.

5.3 To qualify for Junior Champion competitors must be under 16 years of age on the 31st December in year of competition.

5.4 A medal shall be awarded to the Junior Champion if there is no perpetual trophy for that event.

8. Protests

8.0 All protests will be dealt with under Swim England Laws and Regulations and Swim England Technical Rules of Racing.

8.1 All protests must be submitted in writing and on the correct forms.

9. Officials

9.1 With reference to condition 3.4, Clubs entering more than 5 swimmers are requested to supply a registered official for each session that they are entering. Clubs with no registered officials shall make every effort to “borrow “Officials from other clubs attending the event. In the unfortunate event of this not being possible they are required to liaise with the promoter and parent/volunteer helpers coordinator to provide additional parent/club volunteer helpers; in addition to those already required.

9.2 With reference to condition 3.3 to comply with Swim England Insurance requirements all officials must be licensed and registered members of a Swim England, Swim Wales or Scottish swimming affiliated club. Additional trainee officials are welcome but will not count towards the number requested and also must be registered members of a Swim England, Swim Wales or Scottish swimming affiliated club.



Devon County Amateur Swimming Association

9.2.1 Officials must be up to date on the contemporary issues module as part of their licence, this can be done on line. Officials and trainees, are to be encouraged to have safeguarding training. Whilst we cannot insist on safeguarding training we would hope that you would recognise that all persons being so trained is best practice.

9.2.2 Officials must also comply with 3.3.2.1, Clubs are requested to provide the Names, Swim England registration numbers and current DBS certificate numbers; if applicable, of all Poolside personnel by the 1st January, prior to the events. This list maybe added to at any time.

9.2.3 Officials who are DBS checked for other roles must also comply with 3.3.3; Wavepower, states that all DBS checked persons must also have up to date safeguarding training.

9.3 The names and contact details of officials and additional trainees should be sent by email to the Hon. Officials Secretary

Becky Bellet at
beckybellett@yahoo.co.uk as early as possible.

9.4 All Officials shall be appointed by the Hon. Officials Secretary. In the event of any official not being able to act the Hon. Officials Secretary must be informed as soon as possible so that a substitute may be appointed. Officials should report to the organisers at least 30 minutes before the start of the gala or at the advertised report time.

9.5 Clubs are referred to 3.4.1 above.

Clubs are reminded that although we cannot insist on officials, these events must comply with licensing requirements and that there is always the possibility that meets maybe downgraded or have the license removed if insufficient levels of qualified officials are present.

10. Skins event

10.1 The 'Skins Event' will be a continuous competition commencing with 6 competitors and over a continuous series of races over a distance of 50m. One or more competitors to be eliminated in each round until a winner is determined. Races in each competition will take place following an interval of 3 minutes from the start of the previous race, a warning signal being given 10 seconds prior to the start of each round.

10.2 The competitors for each Event shall be the six swimmers with the fastest heat times of the 50m freestyle. Should a qualifying swimmer not wish to compete then the next fastest swimmer(s) will be invited to compete. With the exception of illness, all swimmers accepting their invitation will be expected to compete.

10.3 Lanes will be allocated on the basis of 'spearheading' in accordance with FINA swimming rule SW312 – the fastest swimmer occupying the centre lane. Swimmers are required to swim in their allocated lane whilst they remain in the competition until the final race. The remaining two swimmers will occupy the centre lanes – the faster heat swimmer occupying Lane 4.

10.4 The first race in each Event will commence in accordance with Swim England Swimming Rules governing the Start. Each race shall be over a distance of 50m



Devon County Amateur Swimming Association

10.5 Subsequent rounds will start at the starting end of the pool, following an interval of 3 minutes from the previous Start. A warning signal will be blown/rung; swimmers will be briefed on the day, 10 seconds prior to the Starting signal being sounded. No verbal commands will be given. Competitors' feet must be in contact with the Starting Platform when the Start Signal is given. Swimmers are required to have at least one foot at the front of the Starting Platform.

10.6 In all races swimmers are required to comply with the FINA Swimming Rules regarding Stroke and Finish conditions – failure to do so will lead to elimination by disqualification – any competitor so eliminated will receive any prize money won to that time including the round in which eliminated.

10.7 The slowest competitor in each round shall be eliminated – unless a competitor has been eliminated by disqualification, in which case the slowest competitor remains in the competition.

10.8 Apart from the first round, times achieved by swimmers are not to be used for any other purpose. Determination of the slowest swimmer will be by the Referee utilising either Automatic Officiating Equipment (AOE) or manual Finish Judges, in accordance with FINA Swimming Rules governing placing. Should AOE be used the Referee shall determine whether it operated correctly.

10.9 In the case of more than one swimmer being disqualified in a single round the swimmers concerned shall be eliminated and shall share equally the accumulated prize money for the positions concerned.

10.10 Where 2 or more swimmers finish last with equal times in any round excluding the final, all swimmers concerned shall swim in the next round with the two swimmers finishing last being eliminated and shall share equally the combined prize money of each placing concerned.

10.11 Should for any reason the competition have to be halted before its conclusion it shall restart with a re-swim of the round halted or subsequent round if halted following the correct completion of a round. The Start of the recommencement of the competition will be in accordance with the FINA Swimming Rules.

10.12 In the case of a dead heat in the final race, it will be re-swum as an additional round in Accordance with the Event conditions. Should the re-swim finish in a dead heat the prize money for the winner and runner shall be shared equally.

10.13 Prizes for each event shall be:

1st - £50; 2nd - £35; 3rd - £15; 4th - £10; 5th - £5; 6th - £0



Devon County Amateur Swimming Association

11 Supplementary Disability Swimming Conditions

1. These supplementary conditions are to be read and adhered to in conjunction with the General Championships Conditions and the Swimming Competition conditions.

2. Events:

50m Freestyle S1 - S14
50m Backstroke S1 - S14
50m Breaststroke SB1 - SB9, SB11 - SB14
50m Butterfly S1 - S14
100m Freestyle S1 - S14
100m Backstroke S6 - S14
100m Breaststroke SB4 - SB 9, SB11 - SB14
100m Butterfly S8 - S14
200m Freestyle S1 - S14
400m Freestyle S6 S14
100m Individual Medley SM5 - SM14
200m Individual Medley SM5 - SM14

3. Eligibility:

- 3.1 Competitors must have an authorised IPC swimming classification
- 3.2 Clubs are responsible for sending a copy of the competitor's IPC classification to the competition secretary with their entry.
- 3.3 Competitors must be registered members of a Swim England affiliated club within Devon
- 3.4 Consideration standards shall apply and the organisers reserve the right to limit entries.

4. Entry times

- 4.1 Will be published annually and usually be the Swim England published Para consideration times.

5. Competition

- 4.1 All swimmers will be integrated into the able-bodied heats.
- 4.2 All disability events shall be HDW

6. Awards

- 5.1 Medals shall be awarded on a multi-disability basis to the top three placed competitors who either break the World Record by the greater amount or are nearest to the World Record within their own classification.
- 5.2 If less than four swimmers participate in any one event then a minus one ruling shall apply. If only one swimmer participates in an event then the swimmer shall be awarded a medal.